



Job Description History Professor

3800 S 48th St. | Lincoln NE 68506

Classification

Full-time, exempt (salary) leading to continuous appointment

Salary Range

Commensurate with experience and level of educational achievement according to Union College's salary structure for faculty

Target Date of Appointment

June 1, 2023

Position Description

Union College seeks a History professor to teach various courses in global non-western history, cultural history, political science, and/or ancient/classical history in the Politics, History, and International Relations (PHIR) program

Competencies

- Commitment to diversity, inclusion, and equity
- Strong student advocate who supports the learning and success of students from all backgrounds, identities, and abilities
- Strong listening skills
- Emotionally literate
- Attitude of servant leadership
- Excellent interpersonal, influencing, and collaborative skills
- Ability and willingness to adapt to changing procedures and methods
- Professional attitude about work
- Ability to foster a positive and productive work environment with the skill to lead, develop, empower, and motivate people and teams
- Innovative, strategic thinking skills with the capability to implement goals
- Proven experience in solving complex problems
- Aptitude for mediating difficult situations
- Skills to communicate effectively in a variety of modes and mediums
- Facility to read, write and speak English fluently

Qualifications

- PhD in History preferred, Master's degree in History required
- Experience teaching history classes (secondary and/or college level)
- Relevant work experience in museums, historical preservation, or travel and tourism also considered

Special Requirement

- An expressed commitment to Jesus Christ, the teachings and mission of the Seventh-day Adventist Church; a Seventh-day Adventist church member in good and regular standing

Cognitive and Physical Requirements

- Memory, reading, reasoning, analyzing, logic, and verbal and written communication are essential requirements of the position
- Additionally, this job operates in an office and classroom setting, which routinely requires the use/assisted-use of office and classroom equipment such as computers, projectors, phones, photocopiers, and more

Essential Functions

- Prepare and teach four courses per semester (total of 12 credit hours)
- Maintain and submit accurate records according to published deadlines (i.e., grades, syllabi, attendance reports)
- Participate in up to two committees on campus as requested
- Maintain standards of professional conduct and ethics appropriate to the professional position
- Regularly inform students of their performance in the course using Canvas, the learning management system of the college, and other means
- Establish and maintain collegial relationships with college staff, administration, and peer faculty
- Maintain curriculum vitae of teaching, professional organizations, and service related to areas of teaching
- Cooperate with other members of the faculty in your discipline in planning instructional goals, objectives, and methods
- Advise students in History/Political Science/Pre-Law and related majors, assisting them in making plans for timely completion of a bachelor's degree
- Participate in student/club/program/Union activities on the weekend as scheduled throughout the year
- Participate in all Program activities, such as program meetings, evening social gatherings, and celebrations as assigned by the PHIR Program Director
- Maintain competency in the field through professional development
- Take on additional duties as needed

Application

Consideration of submitted materials will begin immediately and will continue until the position is filled. Applicants should complete an application and upload (as one document) cover letter and references. Submission of materials as a PDF is preferable.

Additional Contact Information

Bruce Forbes, Academic Dean
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 E: bruce.forbes@ucollege.edu

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.